



La Plata Conservation District (LPCD) Board Meeting Minutes

March 19, 2013

Location: NRCS office, 31 Suttle St, Durango, CO, 81303

Time/Date: 5:00PM to 6:30PM; February 19, 2013

Attendee List: **Board Members:**

Tom Hartnett, President	<input checked="" type="checkbox"/>
Clyde Johnson, VP	<input checked="" type="checkbox"/>
Dave Miller, Treasurer	<input checked="" type="checkbox"/>
John Lee, Sales/Inventory	<input checked="" type="checkbox"/>
Sterling Moss, NRCS	<input checked="" type="checkbox"/>
Cecilia Whitaker, Secretary	<input checked="" type="checkbox"/>
Paul Gray, LAPCO liaison	<input checked="" type="checkbox"/>
Gary Thrash, Grants/Programs	<input checked="" type="checkbox"/>

Quorum (need 4 voting members) *yes*

Guests:

none

Meeting Leader: Tom Hartnett, President

Agenda:

1. **Welcome** – Tom Hartnett:
 - a. Roll Call – A quorum **was** present.
 - b. Review Agenda – agenda was approved as stated (see attached)
 - c. Minutes – notes from January 15th meeting were given to Cecilia by John for formatting; February minutes were missing financial report; both to be approved next meeting

2. **President's Report** - Tom Hartnett reported the following:
 - a. Workshop went very well
 - b. Lynn Sanchez is interested in joining the Board; still looking for more candidates; will need to have annual meeting to approve change to Bylaws to have 11 members
 - c. Working on various brochures with Manda; one is sent to printer, others in various stages of development
 - d. Need to have conference call on March 26 (6PM) to discuss/vote on audit resolution



- e. Task list and calendar now on Sharepoint; need to give out access info
 - f. Set up a Facebook account for LPCD; need “likes”
3. **Vice President’s Report** – Clyde Johnson reported the following:
 - a. Workshop was a success - \$280 collected, 25 attendees plus 7 speakers
 - b. Put out flyers at SW Ag, Target Rental, Basin Co-op, Farmers Supply, Ted’s Rental, Extension office, NRCS; also advertisement in Herald and ad on Craigslist
 - c. Gary will create a document with workshop procedures and tips for next time
 4. **Treasurer’s Report** – Dave Miller reported the following:
 - a. John was at meeting so signature card finally signed by all
 - b.
 5. **Secretary Report** – Cecilia Whitaker reported the following:
 - a. Received notes from John for minutes of last meeting
 - b. Tree sales are going strong at over \$7600 and over 5000 trees sold
 - c. Sales end March 27th; trees to be delivered April 10th at 8AM; customer pickup on April 11th at 9AM
 - d. Will need an inventory cost sheet for April 11th
 6. **NRCS Report** – Sterling Moss reported the following:
 - a. Processing EQIP application, doing some field work for new plans and significant engineering design and layout
 - b. Targeted Conservation Area Proposals are due June 1 for 2014 funding.
 - c. The DRIP EQIP rollout will begin later this week. DRIP stands for Drought Resiliency Improvement Program (I think). Signup deadline is April 19. Aimed at certain practices to address drought issues. Priority will be given for projects in D3 – D4 drought areas (counties within those areas). There will be funds targeted at cropland, rangeland and forest land. Only certain practices allowed with shortened planning timeline. The National Drought Monitor has placed the San Juan Basin in a D1 area recently, we won’t be high priority, probably won’t be impacted much by this program. We can still have producers apply for the same practices if they want, we could run those through regular EQIP or DRIP.
 - d. Nothing really to share on budget, don’t have any information to speak of other than some NRCS positions probably won’t be filled immediately if they are vacated, at least for the short term.



- e. Our management area will be transitioning to being managed out of the Grand Junction Area Office and is being combined with Area 1 (the rest of the west slope). The Alamosa Area Office will be phased out over time.
- 7. **Sales/Inventory Report** – John Lee reported the following:
 - a. Cecilia requested an updated inventory price list to be prepared ready for tree delivery day, April 11
 - b.
- 8. **LAPCO Report** – Paul Gray reported the following:
 - a.
 - b.
- 9. **Grant Report** – Gary Thrash reported the following:
 - a.
- 10. **Annual Plan of Work** – Tom Hartnett reported the following:
 - a.

11. **Board Task List** – action items to be followed-up:

Date	Task	Person	Due Date	Status
August 22, 2012	Scholarship status	TH		
	Tree sale calendar	CW	ASAP	In progress
	Board recruitment	TH	in process	complete
	SDA manual online copy	DM		
	calendar development	TH		
	Sharepoint development	TH		
	follow-up on meeting venues	CJ, JL	ASAP	complete
	send bio & photo to CW	all	ASAP	
October 16, 2012	Meet to discuss APW	TH, DM, CW	10/20/12	complete
	Send Sharepoint access	TH	10/20/12	
	Write Farm Bill resolution	TH, CW	10/25/12	deleted
	Dave to purchase laptop & software	DM, JL		complete
	Tom to talk to Susan about Quickbooks	TH		complete
November 20, 2012	Trifold brochure about LPCD	TH, CW, PG		To be finalized
	BP sponsorship	TH		pending



	Summit Supply sponsorship - \$150/yr	TH	Need to invoice
	Client database	TH, DM, CW	In progress
December 18, 2012	Clyde and Gary to follow up on workshop	CJ, GT	In progress
	John to look into Long Hollow mgmt	JL	
	Cecilia to check on email status	CW	Initial complete; ongoing

12. **Event Calendar** – see attachment

13. **Adjourn:** Next Board meeting scheduled for April 16th at 5:00 PM. This meeting adjourned at 7:10 PM.

Prepared by Cecilia Whitaker, LPCD Secretary



La Plata Resource Conservation District
31 Suttle St. - Durango, CO 81301 - Phone: 259-3289



MEETING NOTICE:

NOTICE OF PUBLIC MEETING OF THE BOARD OF DIRECTORS OF THE LA PLATA CONSERVATION DISTRICT (LPCD)

NOTICE IS HEREBY GIVEN to the members of the Board of Directors of the La Plata Conservation District and to the general public that the Board of Directors of the LPCD holds a monthly meeting open to the public on the third Tuesday of each month at 5:00 PM at the NRCS offices located at 31 Suttle Street, Durango, CO.

The agenda for the meetings are as follows:

- President report – plans and work in progress
- VP report – plans and work in progress
- Treasurer report – financial report, website
- Secretary report – minutes, tree sales
- NRCS update
- Sales/inventory report
- LAPCO report
- Grants
- Annual plan of work
- Board task list updates
- Calendar review
- Adjourn

Dates for 2013 meetings:

- December 18, 2012
- January 15, 2013
- February 19, 2013
- March 19, 2013
- April 16, 2013
- May 21, 2013
- June 18, 2013
- July 16, 2013
- August 20, 2013
- September 17, 2013
- October 15, 2013
- November 19, 2013
- December 17, 2013

This Agenda may be amended prior to the meeting as allowed by law. Prior to voting to go into Executive Session, the Board will declare the topic(s) of the Executive Session pursuant to § 24-6-402, C.R.S. It is anticipated that any marked () agenda items may be discussed in Executive Session and acted on by the Board at this meeting. Any action taken by the Board will occur in regular session, open to the public. The Board may address the agenda in any order to accommodate the needs of the Board and the audience.*

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EVENT CALENDAR

Event	Dates	Location	Contact	Comments
Tree orders being accepted	11/30-3/27/13	NRCS office	Cecilia/Sterling	
Tree Delivery	4/10-11/13	NRCS office	Cecilia/Sterling	
Home & Ranch show	4/27-28/13		970-375-4511	
Farmers market	May-Oct	Every Saturday	Carolyn Blehm	970-412-8992
LPCD transitioning workshop				
LPCD Small Acreage Workshop	5/??/13			
LPCD Water Workshop	5/??/13			
La Plata Co fair 2013	8/12-??/13			
LPCD solar workshop	9/??/13			
NACD SW meeting	9/30-10/4/13	Durango		Tom looking into venue
LPCD Small Acreage Workshop	10/??/13			
LPCD Tree Workshop	11/??/13			
LPCD Annual Mtg				
EQIP deadlines				
CRP deadlines				
Dolores CD mtgs				
San Juan CD mtgs				
Mancos CD mtgs				
Pine River CD mtgs				